

# Student Conduct Policy Schedule 1 -

## Student Misconduct



### Schedule 1 – Student Misconduct

#### General Misconduct

(1) Having regard to the definition in the [Student Conduct Regulations](#), student general misconduct includes but is not restricted to:

- a. not complying with any reasonable request or direction from an RMIT officer where the request or direction was necessary:
  - i. to maintain a safe, effective, and respectful learning environment
  - ii. to ensure the health and safety of any person (including the student concerned)
  - iii. to prevent damage to property or RMIT premises
  - iv. for the proper performance of the officer's duties at RMIT, or
  - v. to ensure compliance with an RMIT regulation, policy, or procedure
- b. disrupting or inhibiting another person's ability to participate in any RMIT activity, or use RMIT premises in a way that they might reasonably be expected to do
- c. to the extent that it has made, or is likely to make, others feel unsafe in the RMIT learning and working environment, behaving in a manner which is unwanted, disorderly, indecent, or threatening
- d. unlawfully discriminating against any person on any grounds, including but not limited to, disability, race, age, gender or gender identity, intersex status, sexual orientation, physical appearance, religious or political belief, without reasonable justification aligned with the principles of the [Health, Safety and Wellbeing Policy](#)
- e. harassing, intimidating, or bullying any person (or attempting to), including sexual or gender-based harassment, sexual or gender-based harm, victimisation, or vilification
- f. wilfully, recklessly, or negligently engaging in conduct which does or may cause physical or psychological injury or harm, or rouse apprehension or fear:
  - i. directly or indirectly
  - ii. physically, verbally, non-verbally, electronically or by any other means
  - iii. to or by any other person, including stalking a person
- g. wilfully, recklessly, or negligently causing damage to, or removes or wrongfully interferes with, any property of RMIT, an RMIT officer, an RMIT student or any other person
- h. copying or attempting to copy or substantially reproduce or share with external persons or websites any copyright material, including computer software or course content, without the permission of RMIT or the relevant copyright owner
- i. improperly making use of any RMIT facilities, networks, or equipment, including RMIT's computing and network facilities; or failing to comply with published standards regarding the acceptable use of the RMIT network, licensed software, internet, email; or damages, or failing to return by the due date any equipment provided on a loan basis

- j. publishing, distributing or making available (in any form or forum) any confidential information of or held by RMIT; or intentionally or recklessly misusing a person's private or confidential information, where the person had a reasonable expectation of privacy and confidentiality, and where the use is not otherwise outweighed by a relevant safety or public interest consideration
- k. making false representations on any matter (including, but not limited to, academic records, health practitioner records or immigration requirements) in their capacity as a student or knowingly engaging in document fraud in relation to assessment, academic results, applications for special consideration, records, or for the purpose of enrolment or entry into a course or program
- l. bribing or attempting to bribe an RMIT staff member
- m. accessing without authorisation an electronic record which belongs to RMIT, an RMIT officer or another student, where the record is accessible via, or contained within, RMIT's computing and network facilities
- n. failing to pay any fine or comply with any direction or penalty imposed by RMIT for misconduct by the due date
- o. engaging in any other conduct, whether within or outside RMIT premises, that may undermine, inhibit, or compromise the good order and discipline of RMIT
- p. subject to the freedom of speech and academic freedom rights enjoyed by students under RMIT's [Intellectual Freedom Policy](#), making a dishonest or false statement or representation or engaging in a dishonest or fraudulent activity that may adversely impact the reputation of RMIT
- q. inciting or persuading any other person to engage in behaviour or conduct that amounts to academic or general misconduct
- r. admitting to having engaged in, or having been found by a relevant authority to have engaged in, a criminal or unlawful act while on RMIT premises or in connection with RMIT activities
- s. acting in contravention of, or failing to act in accordance with, RMIT legislation, policy, procedure, resource, or published requirement, or
- t. impersonating another student or allowing oneself to be impersonated.

## Academic Misconduct

To be read in conjunction with Section 6 – Definitions of the [Academic Integrity Policy](#)

(2) Having regard to the definition in the [Student Conduct Regulations](#), student academic misconduct includes but is not restricted to:

- a. plagiarism, including:
  - i. using another person's work as though it is the student's own work without appropriate attribution
  - ii. knowingly enabling, condoning, or encouraging another student to plagiarise their work
  - iii. submitting their own previously assessed work without appropriate and accurate acknowledgment (self-plagiarism), or
  - iv. using software services to disguise plagiarism (washing)
- b. contract cheating or ghost writing, including:
  - i. the use or attempted use of course materials or assessment tasks from sources or providers whose services are not permitted under Commonwealth law, whether prewritten or specially prepared for the student concerned
  - ii. obtaining course materials or assessment tasks from sources or providers whose services are not permitted under Commonwealth law

- iii. providing course materials or assessment tasks to sources or providers whose services are not permitted under Commonwealth law
- iv. submitting an assessment task produced by another person, including a friend, family member, fellow student or a staff member of the University
- v. undertaking an assessment task for another person
- vi. submitting an assessment task generated or altered by software tools or an unauthorised or unacknowledged algorithm
- vii. providing a student's own assessment task, or that of another student, to sources or providers whose services are not permitted under Commonwealth law, or
- viii. encouraging or persuading another person to advertise the services of, or use or provide course materials to, a source or provider whose services are not permitted under Commonwealth law regardless of whether the use or sharing eventuated

c. collusion or unauthorised collaboration in the presentation of work, including where a student or group:

- i. works with one or more people to prepare and produce an assessment
- ii. allows others to copy their work, or shares course materials without authorisation
- iii. allows another person to prepare or edit an assessment
- iv. produces or substantially edits an assessment for another student, or
- v. offers to produce academic work for other students

d. falsification, fabrication, manipulation or misrepresentation of information, including by:

- i. providing incorrect or misleading statements about research, results, or history
- ii. inventing or distorting data (including statistical data) used in an assessment, or
- iii. inventing or distorting arguments, whether represented as direct quotations or not, ascribed to other individuals

e. attempting to gain an unfair advantage in a supervised assessment, including by:

- i. communicating, or attempting to communicate, with another student or person who is neither an invigilator nor a member of RMIT staff
- ii. copying, or attempting to copy from another student
- iii. being in possession of any unauthorised material or device which contains or conveys, or is capable of conveying information concerning the subject matter under examination, including any unauthorised printed or written material, or electronic calculating or information storage device; or mobile phones or other communication device
- iv. recording, transmitting or disseminating questions and/or answers to themselves or another person
- v. impersonating another student or allowing oneself to be impersonated, or
- vi. failing to comply with an instruction by an officer appointed to supervise the assessment task

f. behaviour that violates assessment instructions thereby defeating or compromising the purpose of the assessment

g. unauthorised retrieval or sharing of any course materials or assessment tasks, including but not limited to by way of personal exchange, or via any digital platform

- h. behaving in any manner that undermines the integrity of the assessment session or task
- i. misuse or unauthorised use of technology or equipment, or
- j. engaging in a breach of the [Australian Code for the Responsible Conduct of Research](#) and RMIT's published standards for conduct of ethical and responsible research.