

Blood Donor Leave Guideline

What is it?

This resource will help you find answers to common questions about blood donor leave.

Who is this for?

All continuing and fixed-term employees of:

- RMIT University, covered by the:
 - *RMIT University Enterprise Agreement 2024 (University Agreement)*;
 - *RMIT University Children's Services Enterprise Agreement 2017 (Children's Services Agreement)*; and
- RMIT Training, covered by the *RMIT Training and National Tertiary Education Union Enterprise Agreement 2023 (Training Agreement)*.

Am I entitled to blood donor leave?

If you are a continuing or fixed-term employee covered by the University Agreement, the Children's Services Agreement or the Training Agreement, you are entitled to paid blood donor leave.

How much blood donor leave can I access?

If you are covered by the University Agreement or the Children's Services Agreement, you can access paid leave each time you donate blood.

If you are covered by the Training Agreement, you are entitled to a maximum of two hours of paid leave every three months for the purpose of donating blood.

How do I go about taking blood donor leave?

You need to agree the timing and frequency of this leave with your manager.

You may be asked to provide documentary evidence of your entitlement to this type of leave, such as an attendance certificate from Red Cross.

You must book the leave through Workday.

More information

- Find your agreement or award here: [Enterprise Agreements and Bargaining](#)
- Apply for leave in Workday
- For further information or to log a ticket, contact [People Connect](#)

Document history

Version	Effective date	Authority	Author
1.0	16 October 2023	Leave and Public Holidays Policy	Policy and Workplace Relations
2.0	20 December 2024	Leave and Public Holidays Policy	Policy and Workplace Relations