Schedule 1 - Certification Documentation

The tables below show information that should be included on certification documentation for qualification awardees.

Higher education

Information	Testamur	Academic transcript	AHEGS [1]	SAC [2]
Awarding institution	Y	Y	Y	Y
Full name of student	Y	Y	Y	Y
Date of issue/award/conferral	Y	Y	Y	Y
Authorised officer	Y	Y	Y	Y
AQF logo or 'This qualification is recognised within the Australian Qualifications Framework' **for AQF qualifications only**	Y	N	Y	N
Qualification awarded	Y	Y	Y	Y
Honours, area of specialisation or major study	Y	N	N	Y
Any parts of the program or assessment conducted in a language other than English[3]	Y	Y	Y	N
Where a program includes a significant particular focus of study such as honours, an area of specialisation or a major study, a description of that component of particular focus will be provided. The information provided will depend on how the program plan is configured in the University student management system.	Y	Y	Y	N
All programs and courses undertaken and when undertaken and completed	N	Y	Y	N
Credit granted through credit transfer or recognition of prior learning	N	Y	Y	N
Weighting of courses within programs of study	N	Y	Y	N
Grades and/or marks awarded for each course undertaken and GPA	N	Y	Y	N
Explanation of the grading system	N	Y	Y	N

[1] Australian Higher Education Graduation Statement (AHEGS); must be in the required format
[2] Statement of Academic Completion (SAC); available to all students on request to school and payment of a fee)
[3] Except for the use of another language to develop proficiency in that language

Vocational education

Information	VE qualification testamur[4]	VE Qualification	Transcript of Results	Statement of Attainment
Awarding institution, RTO code and logo	Y	Y	Y	Y
Code and title of AQF qualification awarded	Y	Y	Y	Y
NRT logo[5]	Y	Y	N	Y
VRQA logo (where required)	Y	N	N	Y
Industry descriptor, e.g. Engineering (if applicable)	Y	N	N	N
Occupational or functional stream, in brackets, e.g. (Fabrication) (if applicable)	Y	N	N	N
The words 'achieved through Australian Apprenticeship arrangements' (where relevant)	Y	Y	N	Y
Where relevant, the words, 'these units/modules have been delivered and assessed in <insert language>' followed by a listing of the relevant units/modules	Y	Y	N	Y
AQF logo or 'This qualification is recognised within the Australian Qualifications Framework' for AQF qualifications only	Y	Y	N	Y
Full name of graduand	Y	Y	Y	Y
Date of issue/award	N	Y	Y	Y
Date of conferral	Y	N	Y	N
Authorised officer	Y	Y	Y	Y
Codes and titles of units of competency	Y	Y	N	Y
Codes and titles of courses	N	N	Y	N
The words 'A statement of attainment is issued by a Registered Training Organisation when an individual has completed one or more accredited units'	N	N	N	Y

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[4] Student Identifiers must not be included on the testamur
[5] Only when the AQF program or course is on RMIT's scope of registration