

Travel Procedure Schedule 1 - Class of Travel

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(1) Class of Travel eligibility:

Staff Level	International Travel	Domestic Travel
DOA 3	Economy Class	Economy Class
DOA 2, DOA 1 and above	Business Class – where flight exceeds 6 hours	Economy Class
All other staff	Economy Class	Economy Class
External Job applicants/invited guests of equivalent to DOA 1	At the discretion of approving VCE member	At the discretion of approving VCE member

Status and Details

Status	Historic
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Approval Authority	Senior Policy Advisor
Approval Date	14th June 2022
Expiry Date	31st July 2024
Policy Owner	Fiona Notley Chief Operating Officer
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